

B
 BROKEN ARROW PUBLIC SCHOOLS
Educating Today → *Leading Tomorrow*

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 6/5/24

Contract/Agreement Vendor: Tulsa Technology Center Fauziah Walker

Name of Vendor & Contact Person

fauziah.walker@tulsatech.edu

Vendor Email Address

Eligible students will earn high school academic and elective credits

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Eligible BAHS students

Reason/Audience to benefit

6/24/24

BOE Date

no cost

Amount of agreement

** Internal approval only **

Person Submitting Contract/Agreement for Review: Sharon James

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: *Sharon James*

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin:

Cabinet Team Member: *Karla Dye*

Funding Source: no cost

Fund/Project

OCAS Coding

Consent

Action

Accept and approve the RENEWAL MOU between Broken Arrow Public Schools and Tulsa Technology. The agreement offers students enrolled at Tulsa Tech alternative ways to learn high school academic and elective credit as they prepare to enter the workforce and/or higher education. Eligible Broken Arrow High School students will earn high school academic and elective credit for math, computer science and science courses, advanced placement courses, credit retrieval or credit advancement through Tulsa Tech Success Centers. This is year 3 of a 5 year agreement. There is no cost to the district./ S. James

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (Agreement) is entered into this 27 day of June, 2022 between Tulsa Technology Center School District No. 18 of Tulsa County, Oklahoma, a/k/a Tulsa Technology Center, (Tulsa Tech), and Independent Schools District of Tulsa County, Oklahoma, a/k/a Broken Arrow Public Schools, (School District). The content of this Agreement includes:

- SECTION I. Academic Credit Agreement
- SECTION II. Academic Credit Remediation, Retrieval and Advancement Using Virtual Learning
- SECTION III. Individualized Educational Plans
- SECTION IV. Career Advisor Agreement
- SECTION V. Addendum for Sites Hosting Tulsa Tech Off-Site Extension Faculty

SECTION I. ACADEMIC CREDIT AGREEMENT

Purpose

The purpose of this document is to acknowledge an agreement between the School District and Tulsa Tech regarding approval of students earning high school academic and elective credit for:

1. Mathematics, Computer Science, and science courses taught during regular school hours through Tulsa Tech
2. Advanced Placement Courses
3. Academic credit retrieval or credit advancement through Tulsa Tech Success Centers
4. Tulsa Tech courses offered for elective credit

This Agreement offers students enrolled at Tulsa Tech alternative ways to earn high school academic and elective credit as they prepare to enter the workforce and/or higher education. The School District agrees to transcript credits according to the Oklahoma State Department of Education.

Length of Agreement

The agreement will be submitted to the Board of Education for approval and signed by the Board of Education President. If either party discontinues the agreement, notice must be given 30 school days prior to June 30th of each school fiscal year. Students who are currently participating in any of the options noted above will have the option protected for the remainder of the school year. This agreement shall continue from year to year until either party issues notice to the other of intent to terminate the agreement or a party seeks to amend the agreement and the parties enter a new agreement.

Courses Taught at Tulsa Tech

Tulsa Tech agrees to:

1. Provide math, computer science, science, and AP course instruction to students enrolled in certain full-time programs.
2. Highly-Qualified Instructors, using state approved curriculum, will provide academic instruction to ensure competencies and Oklahoma Academic Standards are taught.
3. Grades will be submitted at the end of each semester to the home high school.
4. Courses identified as "AP" have been authorized by an AP Course Audit and approved by the College Board. Instructors will hold Standard certification in the subject area and approved by College Board to provide AP instruction.
5. In some courses, students may be required to take end-of-instruction examinations administered by the School District.

School District agrees to:

1. Include all Tulsa Tech course and program offerings in any course catalogs presenting secondary enrollment options.
2. Transcript Tulsa Tech technical course grades (up to 3 units of credit per year) and/or mathematics, computer science, science, AP courses (up to 1 unit per year) for students enrolled in one of the Tulsa Tech programs according to course code information provided by the Oklahoma State Department of Education.

SECTION II. ACADEMIC CREDIT REMEDIATION, RETRIEVAL AND ADVANCEMENT USING VIRTUAL LEARNING

Tulsa Tech agrees to:

Provide virtual learning opportunities at campus locations. Students can remediate and retake previously failed academic courses, or take core academic courses in advance. Courses will be approved by the school district prior to enrollment.

Success Center hours will be posted on the tulsatech.edu website and will be staffed by subject-certified instructors using approved online curriculum providers. Information concerning virtual content provided can be requested by contacting Tulsa Tech's Instructional Services Department at 918-828-5000.

SECTION III. INDIVIDUALIZED EDUCATIONAL PLANS

It is necessary for Tulsa Tech to be aware of and have the IEP's of students who attend and receive special education services from the School District.

Please note: A special education student's admission is contingent on the IEP team's determination of appropriate placement and the receipt of the IEP prior to the beginning of Tulsa Tech classes. Tulsa Tech should be a contributing member to this team meeting and will complete an addendum which will be added to the IEP.

Tulsa Tech agrees to:

1. Attend the IEP Tech Addendum Meeting prior to the first day of class.
2. Maintain secure records for School District students on IEP's.

School District agrees to:

1. Schedule an IEP Tech Addendum meeting for the accepted new student.
2. Notify Tulsa Tech of the meeting date.

Nondiscrimination Policy

Tulsa Tech and the School District do not discriminate on the basis of race, color, religion, national origin, gender, age, marital or veteran status, disability, or genetic information.

SECTION IV. CAREER ADVISOR AGREEMENT

Purpose

The purpose of this document is to acknowledge the agreement between the School District and Tulsa Tech regarding the assignment of a Career Advisor to the School District. The goals of this assignment are:

1. To build strong relationships and effective communication between School District and Tulsa Tech.
2. To provide career education, planning and advisement for students at Tulsa Tech's Partner School Districts.
3. To assist in proper placement of students into appropriate Tulsa Tech programs.

Rationale

Over recent years the increase in high school graduation requirements and college admissions requirements have caused a growing number of students to have limited access to Tulsa Tech's technical training programs. Student advisement, beginning with plans-of-study at the 8th grade level, must be carefully designed and monitored to allow students options as they matriculate. In addition, students should have the opportunity to make more informed decisions while planning for high school, post-secondary education, and career pathways.

Agreement

This agreement is designed to identify available Career Advisement services and to acknowledge the expectations of Tulsa Tech concerning this appointment.

Tulsa Tech agrees to provide:

1. A Career Advisor to be assigned to the School District in an effort to assist School Districts with the following activities:
 - a. Career Advisement – Group and/or individual planning activities.
 - b. Test Interpretation – ACT, Pre-ACT, SAT, PSAT and/or other college and career readiness assessments identified by Tulsa Tech and the School District to students and parents.
 - c. Coordinate and administer assessment instruments to aid in career advisement.
 - d. Assist in development of six-year plans of study which includes post-secondary options.
 - e. Act as a resource for integration of career and technical academic curriculum.
 - f. Assist in the development of a district 8th-12th grade career guidance sequence as well as Individualized Career Academic Plans (ICAP).
2. A Career Advisor to serve as a Point-of-Contact for all Tulsa Tech related activities at the School District.
3. Advisement designed to meet the individual needs of students regardless of the student's interest in Career Tech training.

4. Salary, equipment and expenses of the Career Advisor.

School District agrees to provide:

1. A workspace for the Career Advisor.
2. Access to students in need of academic and/or career advisement.
3. Promotion of Tulsa Tech course and program offerings
4. Utilization of Career Advisors as outlined in this agreement
5. Access to student schedules and records, including but not limited to student transcripts and assessment scores as needed and relevant for student advisement.

**SECTION V. ADDENDUM FOR SITES HOSTING TULSA TECH OFF-SITE EXTENSION
FACULTY**

Facilities, Equipment and Furniture

Classes will be conducted in facilities provided by School District. Tulsa Tech, by mutual agreement, will renovate the facility to deliver a quality program and provide equipment and/or furniture for the completion of the training. Subsequent renovations due to classroom moves will be the responsibility of the sending school. Tulsa Tech and School District agree not to move a program after the enrollment has taken place. A plan to "teach out" will be developed mutually by both districts to ensure smooth transitions with minimal impact on students and instruction.

Books and Supplies

Instructional materials and supplies for the identified classes will be provided by Tulsa Tech. Any other materials used in the training will be by mutual agreement with School District. Students will be required to follow the student policies of both institutions.

Tulsa Tech agrees to provide:

1. Qualified and certified Tulsa Tech administrative and instructional staff members to deliver the program
2. All normal student services, recruitment and marketing services as needed
3. Funding to deliver and develop the program. Note: The number of sections will be determined by Tulsa Tech
4. Initial classroom and/or lab renovation costs of the programs as needed

School District agrees to provide:

1. Facilities for the program and allow for appropriate Tulsa Tech signage to be displayed in the classroom and/or on the classroom door
2. Utilities and maintenance for the program
3. Access to IT equipment related to the program
4. Custodial support
5. Parking for staff members of the Tulsa Tech program
6. Administrative and counselor support as needed

IN WITNESS WHEREOF, the duly authorized representatives of the parties have caused this Agreement to be executed as of the day and year first set forth above.

"TULSA TECH"
TULSA TECHNOLOGY CENTER SCHOOL
DISTRICT NO. 18 OF TULSA COUNTY,
OKLAHOMA, a/k/a TULSA TECHNOLOGY
CENTER

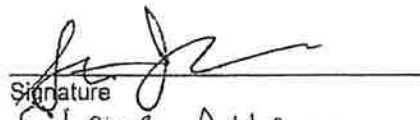

Signature

Dr. Ray Owens
Print Name

President, Board of Education
Title

June 27, 2022
Date

"SCHOOL DISTRICT"
BROKEN ARROW PUBLIC SCHOOLS


Signature

Steve Allen
Print Name

President, Board of Education
Title

2.6.2023
Date